



**MANUS BRAY & Co. SOLICITORS**

### **Details for drafting a Will**

In order to assist **Manus Bray & Co, Solicitors** to draft your Will, please provide us with the following information:

**Your full name & current address:**

**Your previous address:**

**Your Date of Birth, Occupation and PPS Number & Marital Status:**

**Date of Marriage & Name of Spouse/Partner:**

**Is there a previous will?                      Yes / No      Where held?**

**Has your spouse/ partner a Will?      Yes / No      Where held?**



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**Detail particulars of any instructions as to funeral / grave arrangements:**

**Name(s) of child(ren): *(if applicable) Present ages in brackets***

**Detail any adopted / Foster / Step Children / Non Marital Children**

**Address of child(ren): *(if applicable)***



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**Name and address of Executor/trix of the Will – we would generally recommend two executors/trices and /or a solicitor of this law firm.**

The Executor/Executrix is the person(s) who will be responsible for instructing a Solicitor in the distribution of your estate

**Name and address of Guardian(s) for the child(ren) – if any of the children are under 18**

The Guardian(s) of your child(ren) will be responsible for the care and upbringing of your child(ren) in the event of both parents dying. We would suggest where you wish to nominate Guardians that you discuss the matter with the relevant person(s) to get their consent prior to drafting your Will



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**Name and address of Trustees of the child(ren) – if any of the children are under 18**

Trustees are the persons responsible for managing your estate on behalf of your child(ren) until they reach the age of 18/21

**Please specify location of deeds for any properties:**

**Please specify location of share certificates for any shares:**

**Please specify location of Life Assurance policy documents:**



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**Name & Address of your Accountant (if applicable):**

**General instruction as to how you wish your Estate distributed.**

In this section please provide details of the names and addresses of any and all persons, charities etc that you want to benefit from your Will (the beneficiaries) and what assets (property, cash, jewellery, car, etc) you wish to leave to each of them. Please use extra paper if required.



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**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_